

UUABQ Board Meeting Minutes - 6/15/2021, 6:30 p.m.

Virtual Attendees

Board Members: George Bakula, Sara Friedrich, Aroop Mangalik, Melisa Nicoud, Milagros Padilla, Faye Rafferty, Raven Reed Starr, Mikaela Renz-Whitmore, Carla Williams, Sally Wistrand, The Rev. Angela Herrera (ex-officio member)

Guests: The Rev. Bob LaVallee

Absent: Doug Loescher

Agenda / Minutes

Time	Item	Owner
6:30	Chalice Lighting and Check-In	Doug Loescher
A time to get centered and share with each other.		
6:40	Consent agenda: Board meeting minutes, executive staff report, program staff report, president's report, 2020 Audit Report & Financials Statements	All
Please review meeting minutes and reports in advance and prepare any questions or comments. Vote on whether to receive reports. Motion: Approve the meeting minutes and reports and accept the 2020 Audit Report & Financial Statements. Motion by: Melisa Nicoud 2 nd by: George Bakula Vote: passed Minutes: Faye Rafferty discussed the Audit Report that needs to be approved by the board.		
6:50	Delegates to the GA	All
Board to discuss and vote to approve additional delegates. <ul style="list-style-type: none">• Linda Skye• Alana Rodriguez Motion: Approved Linda Skye and Alana Rodriguez to be additional delegates Motion by: Fay Rafferty 2 nd by: Carla Williams Vote: passed Minutes: The above named people have stepped up to be additional delegates to General Assembly		
6:55	Members of the Strategic Planning Task Force	Mikaela
Board to discuss and vote to approve additional task force members. <ul style="list-style-type: none">• Ian Carrillo• Amy Sun Motion: Ian Carrillo & Amy Sun will be added to the task force Motion by: Aroop Mangalik 2 nd by: George Bakula Vote: passed Minutes: The above named people are wanting to join the task force for the strategic plan		
7:00	Signatories for Arc Building Purchase	All
Board to discuss and vote to approve signatories for Arc Building Purchase. <ul style="list-style-type: none">• Senior Minister The Rev. Angela Herrera• Board President Mikaela Renz-Whitmore		

- Director of Finance and Operations Warren Hayslip

Motion: Rev. Angela Herrera, Board President Mikaela Renz-Whitmore and Warren Hayslip will be signatories for the purchase of the Arc Building Purchase.

Motion by: Melisa Nicoud

2nd by: Raven Reed Starr

Vote: passed

Minutes: There was discussion of the need for the signatories to sign this purchase

7:05	New Secretary	All
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Sally Wistrand is moving to another city. Board to discuss who can take on the role and responsibilities of secretary.

Motion: Approve Sarah Friedrich as Secretary of the Board

Motion by: Sarah Friedrich

2nd by: Sally Wistrand

Vote: passed

Minutes: Sally Wistrand explained that she will be moving to Tucson, AZ and therefore will be leaving the board.

7:10	Moving Parts	Angela
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Update from Angela about her priorities this year. Discuss other moving parts in play in our congregation. What else is on our hearts and minds? Who carries these pieces? What actions does the Board need to take?

- Stabilizing staff
- Opening the campus safely and joyfully
- Strategic Planning
- Anti-racism / anti-oppression in all parts of the church
- 8th Principle
- Campus master plan update & Arc Building
- Realm
- Others?

Miro Board: https://miro.com/app/board/o9J_INS_zMA=/

Minutes: Rev. Angela shared her reflections on the church that she had while she was on sabbatical. The church has been virtual for 15 months now, people are frustrated, attendance at services has decreased as have donations, staff turnover has continued through the pandemic, members are experiencing a wide range of emotions. There was some discussion about whether it may be several months before we fully reopen the church. Some discussed that the after church breakout rooms have been very helpful because they are small group meetings even though they are on zoom. The CUUPS group has decided to continue on the zoom meetings for the immediate future. People are at different stages of readiness for in-person meetings. Many of the church leaders that have been steadfast during the pandemic are tired and are stepping down to take a break. It was suggested that we will have a new “normal” as we go forward. Returning to campus is much more dramatic than leaving it. The staff has not had time for a retreat and have never worked with the church fully open. We will need to integrate new members who have never attended church on campus. Rev. Angela asks that the board support her and understand that her objective is to rebuild the staff and get ready to return to in person worship. It was recommended that we start letting congregational members know that we are needing people to step up into some of the positions we need filled. We have experienced many of the things in a liminal space. Angela encouraged us to be kind to each other and have a spirit of experimentation; and to avoid catastrophic thinking.

7:35	Budget Priorities	All
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Begin discussions of budget priorities for 2022. Any questions to consider as we start developing the budget for next year?

- Change in staffing costs
 - IT manager - 15 hours/week
 - Tech director - averaging 25 hours/week (more in “special” weeks)
 - Operations manager - full time
- Paying for parking when in-person worship resumes
- Operating costs for the ARC building
- Making up the gap created by the absence of PPP funds in 2022
- Deferred maintenance on buildings (stucco, etc.)
- Master Plan update?

Minutes: We discussed the additional positions for staff that are needed, paying for parking, operating costs for the ARC building, and making up the gap created by the absence of PPP funds in the 2022 budget. The hybrid services will take additional work.

7:45	Volunteering & Leadership	
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Brainstorm potential chairs for the Healthy Communities Committee and Buildings & Grounds Committee. Identify any other major volunteer needs.

Minutes: Mikaela asked if we had any recommendations. Milagros has offered to work with the Healthy Communities Committee. Brenda Cole and Cheri Plavnick are at the end of their terms.

Mark Nolan - Buildings & Grounds?

7:50	In-person Board Social Hour?	
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Discuss potential dates. On church campus? Park? Lead organizers?

Minutes: Mikaela asked if we’d be willing to have this Social Hour for the board in July. George Bakula and Melisa Nicoud said they’d help organize this. Melisa Nicoud also offered to help. Memorial Hall and Memorial Garden.

	Other Financial Matters	
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8:00	<p>The Finance Committee is supposed to be aware of procedures that staff use - bookkeepers, etc. - routine and written. Will do random samples to make sure they are being followed.</p> <p>Discussion of combining Financial Review Committee with the Finance Committee. Gone through Policy Manual and By laws. Would need a congregational vote to update by-laws. Not sure the Financial Review Committee is functioning.</p>	
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7:55	Gratitude Practice	All
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Recognized person: Joyce Etheredge - Mikaela Renz-Whitmore (with Faye’s help)
 Recognized person: Cheri Plavnick - Melisa Nicoud
 Recognized person: Cy Shuster - George Bakula

8:00	Adjourn	All
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Key Dates: All dates subject to COVID-19 guidance

- Next meeting: July 20, 6:39 p.m.
- Board Social Hour: TBD