

**Virtual Attendees**

Board Members: George Bakula, Heather Clark, Gina Kennedy, Doug Loesch, Aroop Mangalik, Marilyn O'Boyle, Faye Rafferty, Mikaela Renz-Whitmore, Dumas Slade, Raven Reed Starr, Sally Wistrand; Angela Herrera (ex-officio member)

Guests: Bob LaVallee

Absent:

**Agenda / Minutes**

Time	Item	Owner
6:30	<b>Chalice Lighting and Check-In</b>	TBD
A time to get centered and share anything that might affect how you engage in this meeting.		
6:35	<b>Consent Agenda: prior minutes, executive staff report, program staff report, president's report</b>	All
Please review reports in advance and prepare any questions or comments. Vote on whether to receive reports.		
Motion: Accept the reports as written.		
Motion by: Dumas Slade		
2nd by: George Bakula		
Minutes: Reports were reviewed. Faye Rafferty and Angela Herrera explained what they are looking for in members for the Finance Committee. Bob Mueller, Jan Lee, and Larry Alei were recommended.		
Result: Passed unanimously		
6:45	<b>Endowment distribution</b>	Angela
Vote on whether to approve authorizations for the endowment distribution. Motion included in materials packet.		
Motion: To approve all documents		
Motion by: Faye Rafferty		
2 <sup>nd</sup> by: Marilyn O'Boyle		
Minutes: All Endowment distribution documents were voted on together		
Result: Passed Unanimously		
6:50	<b>Quarter 1 financial report</b>	Cheri, All
Review and ask questions about the Q1 2020 financial report.		
Minutes: Questions answered by Angela Herrera. Faye Rafferty asked about the miscellaneous. expenses and Angela explained it is for our accompanist's assistance to pay for his H1B. Faye asked if Angela had the authority to make this decision. Angela said she does have that authority. The tracking of the Paycheck Protection Plan is not reflected in this financial report. Raven Reed Starr asked how much we would be paying the accompanist H1B versus paying a salary. Heather Clark asked how worried we should be regarding the deficits. Angela explained that we are really do not have a huge deficit since some of our expenses have been down. Faye asked if we are still interested in purchasing the building next door. Angela says we have the floor plans. There is not a lot of new information on this currently. Angela asked we notice the pledge income is down by \$19,000, however April's income shows an increase that seems to make up for this. Cheri Japhe, Director of Finance and Operations, is setting up a way for people to give more easily on-line.		
7:00	<b>2021 annual budget discussion</b>	Cheri, All
<b>Discussion of funding priorities for the 2021 annual budget.</b>		
<b>Minutes: Angela Herrera presented an initial draft of a 2021 operating budget. Dumas Slade asked how much we are expecting new members in the coming year. Angela is not certain since we are still having church virtually and stated my job is to provide a starting place and some framing, so the board can set priorities. This was just for us to start a conversation about the 2021 annual budget. No COLA raises were put into this initial draft of the 2021</b>		

budget, as. Dumas asked if the staff have some reduced hours. Angela confirmed that this is true for some staff members, though there have been no furloughs or long term cutbacks to date. There was a discussion about who will be responsible for cleaning before and after small group meetings when they get started again, i.e. would this incur an additional expense. Bob LaVallee brought up Albuquerque Faithworks. It is \$5,000/year for us to remain partners in this outreach project. He would like us to put this amount in the budget for next year. Database Cost was also recommended to be in the budget. Angela stated that actually, it's a subscription cost that comes with the database, not a paid person

<b>7:20</b>	<b>Strategic Planning Task Force charge and candidates</b>	<b>Mikaela</b>
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Vote on whether to approve the charge and nominees for the strategic planning task force. Nominees are: Mikaela Renz-Whitmore (co-chair) Heather Clark, Gina Kennedy, Doug Loescher, Jake Barkdoll, Gilbert Gutierrez, Michael McDonald, and Alyssa Cooper de Uribe. Charge provided with information packet.

**Motion: Approve the charge and the nominees for the Strategic Planning Task Force.**  
**Motion by: Dumas Slade**  
**Second by: Sally Wistrand**  
**Minutes: Mikaela Renz-Whitmore announced they have had a good response to the request for people to join this Task Force. The charge is our initial attempt to do as much as we can to fulfill the expectation that we have a plan for the Annual Meeting in January. There was some discussion about the charge.**  
**Result: Approved unanimously**

<b>7:30</b>	<b>COVID Advisory Council update</b>	<b>Angela, Heather, Mikaela</b>
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Update on advisory council meetings and what might be asked of the board in the weeks to come.

Minutes: Angela Herrera stated that the council has met twice. They compiled a list of reopening priorities. They should have information to share with the board by July. There are a set of proposals for safety for the staff and reopening small group gatherings. Mikaela Renz-Whitmore says some of the conversation is about what people are hearing from other congregational members. Dumas Slade suggested that as this becomes more cohesive that we have a special board meeting to discuss it. Faye Rafferty asked if they have looked at any liability risk. Angela replied that the council is looking only at the proposals, the liability can be looked at by the board.

<b>7:40</b>	<b>Rad Gen thank you calls</b>	<b>All</b>
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Discuss process for Rad Gen thank you calls. Script included in information packet.

Minutes: Heather Clark state she did not have the list from the Rad Gen team. She suggested we make notes of comments from some of the people we talk with. We will each call several people. The list should be out in the next week or so.

<b>7:50</b>	<b>General Assembly delegates</b>	<b>All</b>
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Vote on whether to approve an additional candidate for the General Assembly: Peggy Roberts

Motion: Peggy Roberts will be the additional candidate for the General Assembly  
 Motion by: Marilyn O'Boyle  
 2<sup>nd</sup> by: Mikaela Renz-Whitmore  
 Minutes: In response to a question, Angela Herrera shared that the Denominational Affairs Committee is responsible for sharing information about General Assembly with the congregation  
 Result: passed unanimously

<b>7:55</b>	<b>Beth Elliot congregational sponsorship</b>	<b>Angela</b>
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Vote on whether to be a non-financial "congregational sponsor" for Beth Elliot, as she takes the initial steps toward becoming a UU minister.

Motion: We support congregational sponsorship for Beth Elliot to begin her journey as an aspirant.

Motion by: Marilyn O'Boyle

2<sup>nd</sup> by: Mikaela Renz-Whitmore

Minutes: Angela Herrera announced that Beth Elliot is formally becoming an aspirant to the Unitarian Universalist ministry. She needs to have a congregational sponsorship to start her on her way and would like us to be that congregation.

Result: passed unanimously

**8:00**

**Recognitions**

**All**

Recognized person: Christine Robinson written by Heather Clark.

Recognized person: William Baker written by Heather Clark.

Recognized person: \_\_\_\_\_ written by \_\_\_\_\_.

Minutes: Gina Kennedy will check with the youth to see who might be recognized next month.

**8:05**

**Next steps**

**All**

What board goals are we ready to discuss or take some action on at the next board meeting?

Angela Herrera stated we will work on budget for next few months.

Minutes: Angela Herrera recommended we talk more about reopening for small groups and the budget. Raven Reed Starr asked about Family Promise families staying at the church while it is closed. Sally Wistrand explained that they are staying at Church Of the Good Shepherd because it is safer for them to stay in the same place rather than moving place to place at this time.

**8:10**

**Adjourn**

**Key Dates: All dates subject to COVID-19 guidance**

- 7/5-12 Family Promise
- 7/15 Board planning meeting
- 7/21 Next board meeting
- TBD – Dan's ordination

**Action Items / Owners / Due Dates**

Action Item	Owner	Due Date
Contact board committee chairs – in progress	Heather	July
Thank you calls for RadGen	All	July 21
ARC Building for sale - discussion	Angela	???
Buildings and Grounds + Landscape – Steve's BOD tour, Jake addresses BOD, Heather check in with Nancy K.	Heather and Dumas	Late summer, early fall