

## UUABQ Special Board Meeting Minutes - 7/14/2020, 6:30 p.m.

### Virtual Attendees

Board Members: George Bakula, Heather Clark, Gina Kennedy, Doug Loescher, Aroop Mangalik, Marilyn O'Boyle, Faye Rafferty, Mikaela Renz-Whitmore, Dumas Slade, Raven Reed Starr, Sally Wistrand; Angela Herrera (ex-officio member)  
 Guests: Bob LaVallee, Jon Eldredge, James Probasco

Absent:

### Agenda / Minutes

Time	Item	Owner
<b>6:30</b>	<b>Chalice Lighting and Check-In</b>	<b>Heather</b>
A time to get centered and share anything that might affect how you engage in this meeting.		
<b>6:35</b>	<b>Welcome and introductions of our guests</b>	<b>Heather, Jon, James</b>
<p>Heather welcomed and asked Jon Eldredge and James Probasco to introduce themselves and provide their credentials.</p> <p>Discussion: Jon Eldredge is teaching public health at UNM. James graduated from UNM and is a physician with Presbyterian Hospital. Both are members of the church. Heather Clark explained that this is not the final copy but the first draft of the proposed policy.</p>		
<b>6:40</b>	<b>Review and questions of the core principles and underlying facts</b>	<b>Angela/All</b>
<p>A chance for board members to ask any questions about the introduction, underlying principles, or sources.</p> <p>Minutes: Rev. Angela Herrera stated that this team has met three times together. This is a living policy. Anytime the Governors orders are stricter than this policy, we will follow the Governor's orders. We based our decisions based on the scientific information available at the time. The office is currently open by appointment only. Screens have been put on windows to facilitate air flow to the outside from the office. Faye Rafferty asked about the office windows being open and if that will not increase utility costs. Rev. Angela Herrera replied that it will increase costs some but is necessary for the safety of staff.</p>		
<b>6:50</b>	<b>Questions about Re-opening the church office and Facility and Administration</b>	<b>Angela/All</b>
<p>A chance for board members to ask any questions on these sections.</p> <p>Minutes: Marilyn O'Boyle stated that she felt #2 on page 3, about when the office is going to be open is vague. Rev. Angela Herrera replied that the point is that there is to be as little walk in traffic as possible and there will not usually be a volunteer at the reception desk; but only the administrator will be there. There was discussion about the repetitive parts of the document. Rev. Angela explained that when the policy is approved, the staff will need to have full instructions for each group that meets according to where they are meeting. Raven Reed Starr expressed concern about people using the bathrooms. Sally Wistrand voiced concern that not all symptoms for COVID are listed in the document. Rev. Angela Herrera explained that information will be sent back to the council for more in-depth review.</p>		
<b>7:00</b>	<b>Review of Outdoor meeting protocols for small groups</b>	<b>All</b>
<p>Board review of this proposed board policy and suggestions for improvement.</p> <p>Minutes: Dumas Slade asked about the use of OSHA guidelines on page 5, item 13. There was discussion about whether we should use OSHA, CDC, or Department of Health guidelines. Rev. Angela Herrera stated the document will state Department of Health (DOH) rather than CDC or OSHA. Rev. Angela Herrera explained that the Governor is begging people not to meet in groups and yet the churches can convene with limited participants. It leaves the church leaders in a position of having to make decisions. There was discussion about how and when to implement</p>		

the policy. Dumas Slade asked, “When does this policy go to the congregation?” Rev. Angela Herrera explained that this is not a congregational issue as far as making decisions about it. Raven Reed Starr noted that there is nothing mentioning protocols for using the kitchens. Jon Eldredge feels that the kitchens should not be used. This was agreed upon by consensus. Dumas Slade asked for a definition of the term, “asymptomatic.” Dr. James Probasco replied that it means that a person does not have any of the symptoms of the virus even though they do have the virus; thus we must be so careful and wear masks. There were questions about who is responsible for wiping down chairs for outdoor meetings. Dr. James Probasco replied that sanitizing wipes should be used on the tables and chairs. Faye Rafferty asked, “Do you want a timeline or a motion. Heather Clark replied that we will not vote on the policy tonight. There was a discussion about including restrooms in the document. Dr. James Probasco replied that there are good and bad things about bathrooms. The number of particles they breathe out while they are in the bathroom may not be a lot. Putting the commode cover down before flushing is important. And that all surfaces are wiped down before they leave. Marilyn O’Boyle asked if we could get these things added to the document in time to be voted on at next week’s meeting.

<b>7:20</b>	<b>Review of Indoor meeting protocols for small groups</b>	<b>All</b>
-------------	--	------------

Board review of this proposed board policy and suggestions for improvement.

Dumas Slade stated that the policy is sound and made a motion that we accept this on a draft basis.  
 Doug Loescher seconded the motion.  
 Vote: Passed unanimously  
 Minutes: There was discussion about when the policy will go into effect. Rev. Angela Herrera noted that Tutoring is already wanting to start back up and that it is valuable to say the board has created a policy and realizes it is not time to open to meetings right now. Rev. Bob LaVallee stated that having a really thoughtful science base document like this is reassuring to the general congregation. Heather Clark added that Angela, Bob, and Cherri will make the decision of when the policy goes into effect. Rev. Angela Herrera added that this is about leadership and how we want to be as a church.

<b>7:55</b>	<b>Closing thoughts</b>	<b>All</b>
-------------	-------------------------	------------

Any closing thoughts or suggested next steps in the board’s response to the COVID pandemic.

Minutes: Doug Loescher stated that he feels the council has done an outstanding job. Raven Reed Starr asked if the small groups will be only church members. Rev. Angela Herrera stated whether we open to renters is a big question because we cannot police rental groups. We will discuss timing at the board meeting next week.

<b>8</b>	<b>Adjourn</b>	<b>All</b>
----------	----------------	------------

**Key Dates: All dates subject to COVID-19 guidance**

- 7/15 Board planning meeting
- 7/21 Next board meeting
- TBD – Dan’s ordination

**Action Items / Owners / Due Dates**

Action Item	Owner	Due Date
Contact board committee chairs – in progress	Heather	September
Thank you calls for RadGen	All	July 21
ARC Building for sale - discussion	Angela	???
Buildings and Grounds + Landscape – Steve’s BOD tour, Jake addresses BOD, Heather check in with Nancy K.	Heather and Dumas	Late summer, early fall