

UUABQ Board Meeting Minutes - 7/21/2020, 6:30 p.m.

Virtual Attendees

Board Members: George Bakula, Heather Clark, Gina Kennedy, Doug Loescher, Marilyn O'Boyle, Faye Rafferty, Mikaela Renz-Whitmore, Dumas Slade, Raven Reed Starr, Sally Wistrand; Angela Herrera (ex-officio member)

Guests: Bob LaVallee

Absent: Aroop Mangalik

Agenda / Minutes

Time	Item	Owner
6:30	Chalice Lighting and Check-In	Sally
A time to get centered and share anything that might affect how you engage in this meeting.		
6:35	Consent Agenda: prior minutes for June 2020, executive staff report, program staff report	All
Please review reports in advance and prepare any questions or comments. Vote on whether to receive reports.		
<p>Motion: To approve the executive staff report and the program staff report</p> <p>Motion by: Doug Loescher</p> <p>2nd by: Marilyn O'Boyle</p> <p>Minutes: Faye Rafferty asked whether we will be doing this new accounting system in 2020. Rev. Angela Herrera replied that we are not sure yet. Heather Clark asked if Angela is taking time to reset. She complimented Angela on her leadership. Angela reported that both she and Bob are taking Monday's off to recharge. Marilyn O'Boyle asked about security screens and bars on windows. Rev. Bob LaVallee reported the third break-in in the last three months has occurred and explained what is being done to update our security. Dumas Slade asked if the mail deposit slot has been vandalized. Rev. Angela Herrera replied that yes, this has happened, but they were not able to get into the mailbox itself.</p> <p>Result: passed</p>		
6:40	Finance Committee update	Faye
<p>Discussion about the Finance Committee and treasurer items.</p> <p>Faye Rafferty reported that they went through a dry run and that they have only two members. One has said she is not sure about staying on the committee. They have a meeting set up for the third Monday of the month, before the board meeting. She is working through reconciliations and that she is also working with Angela on looking at structures for finance. She, Cherri, and Angela need to decide how structured we want to be. She stated that Cherri had suggested she get involved in the systems report and she will meet with Cherri next month.</p>		
6:45	Q2 financial report	Cherri
<p>Discuss and ask questions about Q2 financial report.</p> <p>Minutes: Marilyn O'Boyle ask what is included in gifts. Rev. Angela Herrera explained that it is people that contribute outside their pledge commitment. Heather Clark asked if there was a one-time security thing that caused us to go over budget. Rev. Angela Herrera replied, yes and explained that we switched to a new security company that had a higher monthly cost.</p>		
7:00	2021 annual budget discussion	Cherri, All
<p>Board will need to vote to approve the budget, setting a fundraising target for the Radical Generosity Committee.</p> <p>Motion: Recommend that the pledge goals stay as they were last year for Tier 1 and other aspirational tiers may be added later</p> <p>Motion by: Faye Rafferty</p> <p>2nd by: George Bakula</p>		

Minutes: Mikaela Renz-Whitmore asked how many new pledges we expect to come in. Rev. Angela Herrera replied around fifty. Angela asked if we want to tell people that we are holding steady. Mikaela Renz-Whitmore and Marilyn O'Boyle agreed. Heather Clark agreed that we may want to hold steady and asked how much the increase is if we get to a million. Faye Rafferty stated it would be a 5.1% increase and that she thinks we need to hold steady. Rev. Bob LaVallee reported that whatever the board wants to reach for, the Rad-Gen people are good at working about this. George Bakula asked Rev. Bob feeling if he had a feeling about whether we should hold steady or push for more? Rev. Bob replied that he did not and believes Rad-Gen will be okay to go either way. George Bakula asked how the income for the social hall remodeling was coming in? Rev. Angela replied that she will check with Cherri Japhe. Faye Rafferty stated she felt we need to balance that, because the board needs to be aware of what we are receiving and spending. Rev. Angela replied that she will work with Cherri on this. Raven Reed Starr asked if it would make sense to put some money into security if we had a surplus? Marilyn O'Boyle suggested that we need to include the Payroll Protection Program payment. Heather Clark noted that in the proposal, the rental income is cut in half; but it does not show that the childcare was cut by half also. Rev. Angela explained that some small groups may still need childcare. Dumas Slade noted that the Payroll Protection Program money is a one-time income. Rev. Angela stated she is not sure how to show it is being applied to the things it is supposed to be applied to. Faye Rafferty asked how we can approve the budget tonight without Cherri Japhe present? Rev. Angela suggested we give Rad-Gen our goals? Mikaela Rez-Whitmore asked what would motivate people to give more if they had more to give? George Bakula stated that he feels that tiers is not helpful for coming year. Heather Clark feels it is more about staying even. Dumas Slade noted that the parking costs us \$9600/year and asked if there is a loophole. Faye Rafferty stated that she and Cherri did not find a loophole when they looked through the contract. Raven Reed Starr asked if it was possible to get an attorney to renegotiate it. Mikaela Renz-Whitmore noted that an art tech director will start in the fall. Rev. Angela said she was not sure what the impact of that will be for next year. Heather Clark stated she is concerned with approving the budget before we talk with Cherri Japhe. Rev. Bob likes the idea of doing tiers with tier one being to stay with the pledge as it was for 2020. Heather liked the idea of adding more tiers next month. Dumas Slade noted that the landscaping on the East side of the building is a disaster.

Result: approved unanimously

7:30	Board policy on small group meetings	All
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Vote on whether to approve the board policy on small group meetings with changes suggested at special meeting and reviewed by COVID Advisory Council. The draft approved Tuesday has been updated after consultation with the council and in response to board questions and concerns. Thanks to Mikaela for putting it into the format of the Board Policy Manual.

Motion: That the policy be approved with the corrections

Motion by: Doug Loescher

2nd by: Marilyn O'Boyle

Minutes: Doug expressed concern about the repetition of symptoms. Dumas Slade explained that the rationale is that each section needs to stand alone for the sake of small groups. Mikaela Renz-Whitmore stated she feels that this policy manual needs to be self-referential, so it makes sense to everyone. Marilyn asked if there needs to be something in there (part B). Raven Reed Starr said she felt this is important for record keeping it. Heather stated that the policy will be in place so the council can put it into action when it needs to. George Bakula said he had not realized that the council would be the one to give the green light for the policy to put into force. Rev. Angela acknowledged that the council would make that decision.

Result: approved unanimously

7:45	Sabbatical proposal for Susan Peck	Angela, All
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Vote on whether to approve Susan Peck's sabbatical proposal.

Motion: to approve Susan's proposal

Motion by: Dumas Slade

Second by: Sally Wistrand

Minutes: Rev. Angela Herrera noted that Susan Peck is asking a year ahead of time which was what was required. Doug Slade asked what it will cost us. Rev. Angela replied that it will not cost much since Susan is doing it during the summer and will get things lined up ahead of time.
Result: approved with one no vote

7:50	Rad Gen thank you calls	All
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Discussion about anything learned from calls. Any outstanding calls? Any next steps?

Minutes: George: talked w/4 people. All 4 wanted to stay conservative about getting back in church. Marilyn said she got that same response. Sally & Doug said their responses were similar. Heather said one was having trouble feeling disconnected from the church.

8:00	Recognitions	All
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Recognized person: Cy Schuster written by: Mikaela Renz-Whitmore.
Recognized person: Janet Click in Socorro written by: George Bakula.
Recognized person: COVID Advisory Council written by: Heather Clark.

8:05	Next steps	All
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What board goals are we ready to discuss or take some action on at the next board meeting?

Minutes: Complete the budget discussion. Dumas Slade noted that there is a lot of restoration that needs to be done on the East side of the building with the French drains. George Bakula suggested we wait until we get the security fence up.

8:15	Adjourn	
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Key Dates: All dates subject to COVID-19 guidance

- 8/12 BOD planning meeting
- 8/18 Next board meeting
- TBD – Dan’s ordination

Action Items / Owners / Due Dates

Action Item	Owner	Due Date
Contact board committee chairs – in progress	Heather	July
Thank you calls for RadGen	All	July 21
ARC Building for sale - discussion	Angela	???
Buildings and Grounds + Landscape – Steve’s BOD tour, Jake addresses BOD, Heather check in with Nancy K.	Heather and Dumas	Late summer, early fall