

## UUABQ Board Meeting Agenda/Minutes - 3/17/2020, 6:45 p.m.

### Attendees

Board Members: TBD - George Bakula, Heather Clark, Gina Kennedy, Doug Loescher, Aroop Mangalik, Marilyn O'Boyle, Faye Rafferty, Mikaela Renz-Whitmore, Dumas Slade, Raven Reed Starr, Sally Wistrand; Angela Herrera (ex-officio member)

Guests: TBD - Bob LaVallee

Absent: TBD

### Agenda / Minutes

Time	Item	Owner
<b>6:45</b>	<b>Chalice Lighting and Check-In</b>	<b>Raven</b>
A time to get centered and share anything that might affect how you engage in this meeting.		
<b>6:55</b>	<b>Consent Agenda: prior minutes, executive staff report, program staff report, treasurer's report, president's report</b>	<b>All</b>
<p>Please review reports in advance and prepare any questions or comments.            Vote on whether to receive reports.            Motion by: Dumas Slade            2nd by: Marilyn O'Boyle            Result: passed            Minutes: Angela: re: recommendations from her and Bob: climate around pandemic, all should be sheltering in place, executive staff met today and think it would be good to stop hosting small groups at 1st U. Will make exceptions at the ministers discretion. FP &amp; Food Pantry &amp; recovery groups will continue going as long as there are people to staff it. There was consensus that this be done and is added to the executive staff report. Bob will send information to the leaders how to do Zoom. Cherri is cleaning out records from the past, and...½ of any reserve goes to the coming year budget and ½ goes to the capital reserve fund. This has been done in the past without consulting Angela. Dumas stated Paul did tell us, without using specific amounts. The audit will be delayed until Cherri can get a good picture of everything prior to the audit. Faye expressed concern. Angela will check with Cherri and get a report to the meeting for next month and whether or not it violated any regulations. Heather asked about a quarterly report for next month. Faye said there will be one by next month's meeting.</p>		
<b>7:00</b>	<b>Vote on removal of signatories</b>	<b>All</b>
<p>Vote on whether to remove Christine Robinson and former Treasurer Linda Suydam from being signatories.            Resolution            Whereas the former Head Minister Rev. Christine Robinson and former Treasurer Linda Suydam should no longer be authorized signatories on the below accounts, the Board at its meeting on March 17, 2020 resolved that:            Rev. Christine Robinson and Linda Suydam are removed as authorized signers for the following First Unitarian Church accounts:</p> <p style="padding-left: 40px;">US Bank checking account #155...            US Bank checking account #156...            and any other accounts at USBank that the Church may choose to establish            Wells Fargo checking account #295...            NUSENDA Credit Union, account #387...            Raymond James &amp; Associates, Inc., account #153...</p> <p>Motion by: Faye Rafferty            2<sup>nd</sup> by: Dumas Slade            Minutes: signed by Heather &amp; Sally. Sally will deliver the original to Angela at the church office.            Results passed</p>		
<b>7:05</b>	<b>SWOT</b>	<b>Mikaela</b>

Heather will explain tweak in the SWOT exercise that Mikaela will then lead. We'll review Strengths and move on to Weaknesses and anything else we have time for.

Minutes: Heather: Jake Barkdoll met with Heather & others. They decided that the SWOT exercise done last month was our starting point. There was a question & answer period on the task force. Revisited the strengths portion: (Mikaela) got on Trello and reviewed. Need to name a cluster (self reflexive, adventuresome, and idealistic). Lots of suggestions. No decision made. Mikaela asks we all join Trello.

<b>7:30</b>	<b>Room Naming</b>	<b>George and Raven</b>
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Review room names in separate Word document and either be ready to vote on room names or determine quick path forward.( 2 rooms!)

Motion by: Marilyn O'Boyle: Name "Green Room," the Harmony Room and the "Library" as the Library.

2<sup>nd</sup> by: George Bakula

Minutes: Dumas asked which rooms we are talking about: Angela: Library, "Green Room", and glass room. Lots of discussion. It was agreed to leave the Library as the Library. Harmony Room was agreed on for the "Green Room." It was greed we will name the glass room at our next meeting

Result: Passed

<b>7:40</b>	<b>Data System Discussion</b>	<b>All</b>
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Heather asked if we have an eta. Mikaela, we did a meeting with Cheri and are still looking at the idea of rolling out a suggestion by early summer. In person training with staff and on site training. Faye: I don't have any understanding of the finances of this. Angela stated we aren't buying this, but will have a subscription of this and there will be a one time cost to transition this. There are still some questions about it all to get us up and running. Angela is concerned about signing us up for something that will cost a great deal next year. Faye wants more definitive information. Mikaela believes the company may be offering some discounts given the downward trend with the economy. We still need new software for our church finances. Angela stated the demand on our church office is lightening some at this time. Heather suggested that going forward the board is given additional information. Mikaela will put forward some information.

Minutes: Lots of discussion.

<b>7:45</b>	<b>Diversity and Inclusion and 8<sup>th</sup> principle</b>	<b>Sally</b>
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Discuss Sally's talk with a member's proposal on 8<sup>th</sup> principle. Determine whether this is something we want to pursue as the board or what our role is.

Minutes: Tabled until next month

<b>7:55</b>	<b>ARC Building Discussion</b>	<b>Angela</b>
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Inform the board about the conversations around the ARC Building purchase and what that might mean for our campus.

Minutes: Tabled until next month

<b>8:00</b>	<b>Coffee with the Board signup for April and rest of year</b>	<b>All</b>
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Looking for one more volunteer for the April Coffee With the Board. Could everyone please sign up in sign-up genius, so that this is taken care of?

Minutes: Heather asks that those that signed up for April should be on Zoom for that church service. Angela suggested we all need to hang out on Zoom to be available.

<b>8:05</b>	<b>Recognitions</b>	<b>All</b>
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Sign recognitions for Paul Browne (Marilyn); Nancy Kilpatrick (Mikaela) and Steve Phillips (Heather)

Recognized person: \_\_\_\_\_ written by \_\_\_\_\_.

Recognized person: \_\_\_\_\_ written by \_\_\_\_\_.

Recognized person: \_\_\_\_\_ written by \_\_\_\_\_.

Rather than all the board members signing the recognitions, signatures will be done by those writing the recognitions. Dan Small should be recognized by George for his tech support. Doug asked Angela about wrapping up the intern committee. Doug will call Angela. Dumas wants to recognize all of us for standing up in the face of our current adversity.

<b>8:10</b>	<b>Next steps</b>	<b>All</b>
What board goals are we ready to discuss or take some action on at the next board meeting? Minutes: Continuation of room naming. Chris Kennedy to discuss gratitude, Finance stuff, 8th Principle,		
<b>8:15</b>	<b>Adjourn</b>	

**Key Dates: All dates subject to COVID-19 situation.**

- TBD – special congregational meeting
- 4/5 – Coffee with the Board – Marilyn and TBD
- 4/21 – April Board meeting on Zoom
- May TBD – Dan’s ordination
- 5/3 – Coffee with the Board – Aroop and Sally
- 6/7 – Jane Davis’ official last day

**Action Items / Owners / Due Dates**

Action Item	Owner	Due Date
Contact board committee chairs – in progress	Heather	March 31
Glass Room naming	George and Raven	April 21
ARC Building for sale - discussion	Angela	April 21
GA discussion	???	???
Kris Kennedy on Gratitude and the Board’s role	Kris, Raven and Heather	April 21
Buildings and Grounds + Landscape – meet with Jake? Dumas, is this doable?	Heather and Dumas	April 30
<b>Decide who’s on the Task Force members</b>		

Other info: Solar Panels: possibly discuss this next month. (Dumas is concerned)