

UUABQ Board Meeting Agenda/Minutes - 2/18/2020, 6:45 p.m.

Attendees

Board Members: George Bakula, Heather Clark, Doug Loescher, Aroop Mangalik, Marilyn O'Boyle, Faye Rafferty, Mikaela Renz-Whitmore, Dumas Slade, Raven Reed Starr, Sally Wistrand; Angela Herrera (ex-officio member)

Guests: Bob LaVallee, Cherri Japhe

Absent: Gina Kennedy

Agenda / Minutes

Time	Item	Owner
6:45	Chalice Lighting and Check-In	Heather
A time to get centered and share anything that might affect how you engage in this meeting.		
6:50	Consent Agenda: prior minutes, executive staff report, program staff report, treasurer's report, president's report	All
Please review reports in advance and prepare any questions or comments. Let's use time to discuss what we hope to see in these reports. Vote on whether to receive reports and approve January 7 and 21 board minutes. Motion by: Dumas Slade 2nd by: Marilyn O'Boyle Minutes: January 7, 2020 minutes amended to read "finalized budget" Result: Consent agenda passed unanimously with January 7th minutes amended		
7:00	Accept annual congregational meeting minutes	All
Please review the annual meeting minutes and prepare any questions or comments. Vote on whether to accept annual meeting minutes. Motion by: Aroop Mangalik 2 nd by: George Bakula Minutes: There was some discussion prior to vote Result: Approved as written		
7:05	Board vote on vice president and secretary	Heather
Vote on whether to approve Mikaela Renz-Whitmore as vice president and Sally Wistrand as secretary. Motion by: Dumas Slade 2nd by: Raven Redd Starr Minutes: No discussion Result: Approved		
7:15	SWOT practice	Mikaela
Mikaela led in a practice of Strengths, Weaknesses, Opportunities and Threats to familiarize everyone with this process to be utilized for the Strategic Plan.		
7:35	Endowment Committee Campus Care offer	Heather
Vote on whether to accept Endowment Committee recommendation to add \$10,000 to campus care budget line item for 2020. Heather stated the Endowment Committee Chairwoman asked that the endowment money be used for items that have more than a year impact and asked Cherri whether she could try to keep tabs on that for the committee with the understanding that there are no guarantees. Faye Rafferty also volunteered. Motion by: Dumas Slade 2 nd by: Mikaela Renz-Whitmore Minutes: Dumas explained the need for funding and answered questions		

Result: Approved		
7:40	Special congregational meeting to vote to ordain Dan Lillie	
Vote on whether to organize a March 15 special congregational meeting for the congregation to consider ordaining Dan Lillie. If we approve, we'll need to discuss volunteer roles for the board.		
Motion by: Mikaela Renz-Whitmore 2 nd by: Raven Reed Starr Minutes: Raven will help with the microphone, Dumas, Doug and George will help Result: Approved		
7:45	Discussion of sabbatical dates for Angela	
Board awareness of Angela Herrera's planned four-month sabbatical in 2021.		
Minutes: Angela announced that she will be taking a four month sabbatical in 2021. She will be gone February through May of 2021.		
Motion by: Mikaela Renz-Whitmore 2 nd by: Faye Rafferty Result: Approved		
7:50	Signatures on church financial documents	Heather
Vote on whether to allow Bob LaVallee and Cherry Japhe to sign financial documents on behalf of the church.		
Motion by: Mikaela Renz-Whitmore 2 nd by: Faye Rafferty Minutes: Resolution: Whereas Robert E. LaVallee was appointed Associate Minister of First Unitarian Church on August 8, 2019, and Cherri E. Japhe was appointed Director of Finance and Operations of First Unitarian Church on February 12, 2020, the Board at its meeting on February 18, 2020 resolved that: Robert E LaVallee and Cherri E Japhe are authorized signers for the current First Unitarian Church accounts and any other accounts as USBank that the church may choose to establish. Furthermore, Robert E LaValle and Cherri E Japhe are authorized to have access to the Safe Deposit Box the church maintains at the Montgomery Branch of US Bank. Result: Approved and signed by the Board President and Secretary		
7:55	Confidentiality agreement	Heather
Read, discuss and sign the confidentiality agreement forms.		
Minutes: The Confidentiality Agreement forms were signed by all board members present.		
8	Coffee with the Board signup	All
Sign up for Coffee with the Board through January 2020.		
Minutes: Marilyn O'Boyle signed up for April 5th and George Bakula signed up for March 1st. Doug suggested we do the signup on-line. All agreed this would be the best way to sign up.		
8:05	Chalice Lighting signup	All
Sign up for chalice lightings through January 2020.		
Minutes: Heather Clarke said she'd send out a signup form on-line.		
8:10	Recognitions	All
Discuss recognitions to be written by next board meeting. Recognized person: Nancy Kilpatrick written by Mikaela Renz-Whitmore. Recognized person: Steve Phillips written by Heather will check previous board minutes for this. Recognized person: Paul Browne written by Marilyn O'Boyle.		
8:15	Next steps	All

Next step

