

**First Unitarian Church  
Board of Directors Meeting  
January 22, 2019, 7:00 – 8:30 PM**

Members: Heather Clark, Donna Collins, Sterling Crow, James Gilson, Marilyn O'Boyle, Gwen Sawyer, Meghan Shattuck, Linda Skye, Angela Herrera (Ex-Officio)

Absent: Alisa Cooper de Uribe, Keith Morris, Dumas Slade

Time	Topic	Expected Outcome(s)	Presenter
7:00	Chalice Lighting	Get Centered & Focused	Gwen
7:05	Check-In	Unload distractions	All
7:10	Review and Approval of Minutes	Amend and approve December and January 8 <sup>th</sup> meeting minutes	All
Minutes: Motion to approve minutes made by Donna, seconded by Meghan. Motion carried.			
7:20	Review of Monthly Reports	Review monthly reports	(See below)
Minutes: Treasurer's Report: Linda Executive Staff Reports- Angela Program Staff Reports- Angela President's Report - Gwen			
7:35	Review and approve plans for revised 2019 budget	Discuss and approve plans to increase income estimate and resulting budget adjustments before annual meeting	Angela, Gwen
Minutes: Motion to conduct a "Close the Gap" fundraising activity at services 1/27. Motion by Marilyn, Second by Linda. Funding priorities include restoration of funds to previously cut line items, increasing funding for Campus Care, increasing funding for Kids Camp. Allocation proposed is \$15,500 to restore funding, \$10,000 for Campus Care, and \$5,000 for Kids Camp, with any additional funds raised to be put in reserve for uses to be determined by the Board. If less than \$30,500 is raised, priority is restoration of funding, \$15,500, and funding for Campus Care and Kids Camp to be distributed in a ratio of 2:1. Motion Carried.			
8:00	Approve Chair for Radical Generosity Committee	Vote to approve Kathryn Probasco for position	Gwen
Minutes: Motion to approve by Linda, second by Stirling. Motion Carried.			
8:10	Editorial style changes to Congregation and Board Policy Manual	Approve editorial style changes	Heather/Linda
Minutes: Motion to approve Policy Manual revisions as recommended, made by Meghan, second by Marilyn. Motion Carried.			
8:20	Outgoing Board member recognition		Meghan
Minutes:			
8:30	Adjourn		

**Important Dates**

January 27<sup>th</sup>: Annual meeting of congregation: 2:00 pm

February 1<sup>st</sup>-2<sup>nd</sup>: Board retreat. Details TBA

February 3<sup>rd</sup>: Coffee with the Board: Alisa Cooper de Uribe, James Gilson.

February 19<sup>th</sup>: Board meeting. Meghan Shattuck lights chalice