

**First Unitarian Church  
Board of Directors Meeting  
October 16th, 2018, 7:00 – 8:30 PM**

Members: Heather Clark, Donna Collins, Alisa Cooper de Uribe, Stirling Crow, Marilyn O'Boyle, Gwen Sawyer, Meghan Shattuck, Linda Skye, Dan Lillie (Acting Ex-Officio)

Absent: James Gilson, Dumas Slade, Keith Morris, Angela Herrera (Ex-Officio)

Guests: Geri Knoebel

Time	Topic	Expected Outcome(s)	Presenter
7:00	Chalice Lighting	Get Centered & Focused	Meghan Shattuck
7:05	Check-In	Unload distractions	All
7:08	Recognitions	Read and sign Board Thank You cards	Alisa, Gwen
7:10	Review and Approval of Minutes	Amend and approve September Board meeting minutes	All
Minutes: Motion to approve amended minutes by Linda. Second by Donna. Motion carried.			
7:20	Review of Monthly Reports	Review monthly reports	(See below)
Minutes: Treasurer's Report: Linda S Executive Staff Reports - Dan Program Staff Reports- Dan President's Report - Gwen			
7:20	Finalize dates of December and January Board meetings	Agree on date and arrangements for meeting.	Gwen Sawyer
Minutes: November meeting is on 11/20. December meeting moved to 12/18. January meeting scheduled for 1/22/2019.			
7:30	Briefing on Church Shared Governance and Policies	Understand Church governance	Geri Knoebel
Minutes: Geri provided an overview of the policy manual. Great job Geri!			
8:00	Approve Leadership Training applicant(s)	Vote on current applicants for PWR Leadership Experience 2019	Gwen Sawyer
Minutes: Motion to approve Alisa by Meghan. Second by Heather. Motion carried. If others apply, Board will vote via email before November meeting.			
8:10	Update from Radical Generosity Committee	Understand plans and Board involvement in fall campaign	Donna Collins, Gwen Sawyer
Minutes: Capital campaign – we are at 82%. Operating Campaign – we are at 64%. We are encouraging people to turn in their pledge cards. Board Members need to be on standby for calling members on November 13 <sup>th</sup> at 6PM. Rad Gen will provide pizza and script.			
8:20	Social Hall Renovation Team	Appoint leads to team	Gwen Sawyer
Minutes: Donna has agreed to be the chair of the design team.			
8:25	Board representative to 2 <sup>nd</sup> minister compensation team	Appoint Board member to team	Gwen Sawyer
Minutes: No other board members able to commit at this time with the exception of Gwen.			
8:40	Adjourn		

**Important Dates**

November 4<sup>th</sup> : Coffee with the Board – Sterling Crow, Meghan Shattuck

November 13<sup>th</sup>: Board follow-up calls for combined campaign

November 20<sup>th</sup>: Next Board meeting – Donna Collins lights chalice

November 30<sup>th</sup>: Board and families board game pot-luck social in Memorial Hall at 6:00 pm