

**First Unitarian Church  
Board of Directors Meeting**

**September 18th, 2018, 7:00 – 8:30 PM – Amended Minutes**

Members: Heather Clark, Donna Collins, Alisa Cooper de Uribe, Stirling Crow, James Gilson, Marilyn O'Boyle, Gwen Sawyer, Meghan Shattuck, Linda Skye, Dumas Slade, Angela Herrera (Ex-Officio).

Absent: Keith Morris

Time	Topic	Expected Outcome(s)	Presenter
7:00	Chalice Lighting	Get Centered & Focused	Marilyn O'Boyle
7:05	Check-In	Unload distractions	All
7:10	Review and Approval of Minutes	Amend and approve August Board meeting minutes	James Gilson
Minutes: Motion to approve by Donna, Second by Meghan. Motion carried.			
7:12	Review of Monthly Reports	Review monthly reports	(See below)
Minutes: Coffee with the Board: Linda S Treasurer's Report: Linda S Executive Staff Reports- Angela Program Staff Reports- Angela President's Report - Gwen			
7:20	Schedule quarterly Board social event	Agree on date and arrangements for meeting.	All
Minutes: family potluck 11/30 at 6:00 pm in the Memorial Hall.			
7:35	Set dates for December and January Board meetings	Discuss and agree on best dates for the meeting	Gwen Sawyer
Minutes: We tabled this for October Board meeting.			
7:40	Proposed Addition to Board Policy: 1.08 Special Congregation Resolutions (attached)	Amend and approve policy addition	Gwen Sawyer
Minutes: Motion to approve by Dumas, Second by Marilyn. Motion carried.			
7:45	Update from Radical Generosity Committee	Understand plans and Board involvement in fall campaign	Donna Collins, Gwen Sawyer
Minutes: Reviewed need for the Board to be involved and visible on Sunday.			
7:55	Report on Board Development Day	Report of what attendees learned in Los Alamos	James Gilson, Gwen Sawyer, Meghan Shattuck
Minutes: James, Gwen, Meghan, and Angela talked about the day and what they got out of it.			
8:05	Review 2018 Board Goals	Understand progress toward goals and what is still to be done.	All
Minutes: Reviewed the status on the 2018 Goals discussed in January. We are making satisfactory progress on those.			
8:25	Policy and By-laws review	Understand status	Heather Clark, Linda Skye
Minutes: In regards to church policy Heather and Linda decided to do administrative editing to the documents. If there are substantive changes then they would bring those to the board for a vote.			
8:30	Adjourn		

**Important Dates**

- Saturday, September 22nd– Make-up training for Combined Campaign visiting stewards
- Sunday, September 23<sup>rd</sup> – Generosity Sunday: Kick-off of Combined Campaign
- Sunday, October 7<sup>th</sup> – Coffee with the Board: Donna Collins, Meghan Shattuck
- Tuesday, October 16<sup>th</sup> – Next Board meeting: Chalice lighting by Meghan Shattuck