

**First Unitarian Church
Board of Directors Meeting
August 21st, 2018, 7:00 – 8:30 PM**

Members: Donna Collins, Alisa Cooper de Uribe, Stirling Crow, James Gilson, Keith Morris, Marilyn O'Boyle, Gwen Sawyer, Linda Skye, Dumas Slade, Angela Herrera (Ex-Officio).

Guests: Geri Knoebel, Bill Slakey Absent: Heather Clark, Meghan Shattuck

Time	Topic	Expected Outcome(s)	Presenter
7:00	Chalice Lighting	Get Centered & Focused	Linda Skye
7:05	Check-In	Unload distractions	All
7:07	Review and Approval of Minutes	Amend and approve July Board meeting minutes	James Gilson
Minutes: Motion to Approve by Alisa, Second by Dumas. Motion carried.			
7:08	Review of Monthly Reports	Review monthly reports	(See below)
Minutes: Treasurer's Report: Linda S Executive Staff Reports- Angela Program Staff Reports- Angela President's Report - Gwen			
7:12	Designation of staff to authorize to provide information to Raymond James, Broker	Resolution to designate Paul Browne and Carla Nieto as authorized parties.	Gwen Sawyer
Minutes: Motion to approve resolution by Dumas, Second by Stirling. Motion carried.			
7:16	Leadership Succession Committee Report	Understand current status and future plans	Bill Slakey
Minutes: Bill reported on activities of the committee to outreach to members about being a part of leadership, building a database of leaders over the past decade and moving into the future. Plans are in the works to give the congregation a better idea of what positions need to be filled, the skill sets needed, and the time commitments.			
7:32	Personnel Committee Report	Understand current status and future plans	Geri Knoebel
Minutes: Committee is meeting and plans to present their work by early next year.			
7:40	Update from Radical Generosity Committee	Understand plans and Board involvement in fall campaign	Gwen Sawyer/Linda Skye
Minutes: Reviewed home visitation training and phone call night.			
7:50	Wake Now Our Vision Collaborative Campaign	Understand the purpose and process of the campaign and approve priorities for using any matching funds receive.	Gwen Sawyer/Linda Skye
Minutes: Resolution to set the first priority of any matching funds be the Social Hall Renovation Capital fund, that the second priority be the Campus Care Capital Reserve, and if both of those priorities are filled, the third priority to be the Endowment Fund. Motion to approve by Linda, Second by Keith. Motion carried.			
7:55	Proposed Addition to Board Policy Manual	Amend and approve policy addition	Geri Knoebel

Minutes: Reviewed and discussed the proposed policy. The team will revise and clarify the proposed policy and bring it back to the board for next month.			
8:25	Board Charge to Safety and Security Team	Amend and approve charge	Gwen Sawyer
Minutes: Motion to approve the charge to the committee, made by Stirling, Second by Donna. Motion amended by Dumas, accepted by mover and second. Motion carried.			
8:20	Quarterly Board Social Event	Schedule/plan event	All
Minutes: Members are encouraged to submit ideas for the next gathering.			
8:30	Adjourn		

Important Dates

- August 24th, 25th, 26th: Training for Combined Campaign Visiting Stewards – notify JohnKwait@gmail.com
 - Friday: 5:30 to 8:30 pm (dinner included)
 - Saturday: 9:00 am to noon (light breakfast included); or 1:00 to 4:00 pm -refreshments
 - Sunday: 1:00 to 4:00 pm (lunch included)
- Sunday, September 2nd: Coffee with the Board – Linda Skye, Dumas Slade
- Tuesday, September 18th - 7:00 PM -Next Board Meeting – Marilyn O’Boyle lights chalice