

**First Unitarian Church
Board of Directors Meeting
May 15th, 2018, 7:00 – 8:30 PM**

Members: Heather Clark, Alisa Cooper de Uribe, Stirling Crow, James Gilson, Keith Morris, Gwen Sawyer, Linda Skye, Dumas Slade, Angela Herrera (Ex-Officio).

Guests: Dan Lillie Absent: Meghan Shattuck, Marilyn O'Boyle, Donna Collins

Time	Topic	Expected Outcome(s)	Presenter
7:00	Chalice Lighting	Get Centered & Focused	Sterling Crow
7:05	Check-In	Unload distractions	All
7:10	Review and Approval of Minutes	Amend and approve April Board meeting minutes.	James Gilson
Minutes: Motion to approve March and April Minutes with corrected date of May meeting, made by Alisa, second by Dumas, Motion carried.			
7:15	Review of Monthly Reports	Review monthly reports	(See below)
Minutes: Treasurer's Report - Linda Skye Executive Staff Reports - Angela/Dan - Paul added to his report that the Easement request from Century Link has been submitted, signed and notarized. Program Staff Reports - Angela/Dan President's Report - Gwen Sawyer			
7:20	Recognitions	Sign Recognition Cards	All
Minutes: Recognition card signed, and other recognitions were suggested.			
7:25	Plan quarterly board social meeting	Determine what we will do and when to grow our own social bonds as a board	Gwen Sawyer
Minutes: Members will coordinate electronically			
7:35	Quarterly Financial Report	Understand financial plan versus current state.	Paul Browne
Minutes: Paul presented the adjustments to our financial situation, including options for possible allocation of surplus revenue.			
7:50	Landscape Committee Financial Request	Discuss and potentially vote on request from landscape committee	Nancy Cushman
Minutes: Nancy presented requests for funding for landscaping projects.			
8:00	Budget Framing for 2019	Begin thinking of 2019 budget	Angela Herrera
Minutes: Postponed to the next meeting			
8:10	Approve Delegates for UU General Assembly	Vote on whether to approve delegates for UU GA	Gwen Sawyer
Minutes: Motion to approve delegates to UUGA made by Heather, second by Keith, motion carried. Mia Noren, Ian Carrillo, Gwen Sawyer, Dan Lillie Additional delegates will be nominated and approved using a virtual polling process.			
8:15	Plan Congregational Meeting	Sign up for congregational meeting tasks	Gwen Sawyer
Minutes: Congregational meeting sign in will begin at about 1:30.			

Roles needed

Check in: Heather, Dumas, Stirling, Linda

Microphone Wielders: Stirling, Linda

8:20	Radical Generosity Report	Understand current status of Radical Generosity Team	Gwen Sawyer
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Minutes: Committee will present a motion to the congregation at the Congregational Meeting, requesting approval to conduct a Capital campaign to fund the Social Hall remodel.

Important Dates

- Coffee with the Board 6/3: Stirling and Heather
- June 3rd, 2018 - Time TBD - Special Congregational Meeting
- Tuesday, June 19th, 2018 - 7:00 PM -Next Board Meeting – Gwen will light the Chalice