

**First Unitarian Church
Board of Directors Meeting
April 17, 2018, 7:00 – 8:30 PM**

Members: Heather Clark, Donna Collins, Alisa Cooper de Uribe, Stirling Crow, James Gilson, Keith Morris, Gwen Sawyer, Meghan Shattuck, Linda Skye, Dumas Slade, Angela Herrera (Ex-Officio).

Guests: Dan Lillie Absent: Marilyn O'Boyle

Time	Topic	Expected Outcome(s)	Presenter
7:00	Chalice Lighting	Get Centered & Focused	Heather Clark
7:05	Check-In	Unload distractions	All
7:10	Review and Approval of Minutes	Amend and approve March Board meeting minutes.	James Gilson
Minutes: Minutes approval postponed to the next meeting.			
7:15	Review of Monthly Reports	Review monthly reports	(See below)
Minutes: Members reviewed and discussed the reports. Treasurer's Report - Linda Skye Executive Staff Reports - Angela/Dan Program Staff Reports - Angela/Dan President's Report - Gwen Sawyer			
7:20	Denominational Affairs	1. vote on a policy change to include District and Regional Assembly delegate appointments 2. General Assembly delegate appointments	Gwen Sawyer
Minutes: 1. Proposed Amendment: Change Congregation and Board Policy Manual paragraph 4.08 Selection of Delegates and Scholarship Recipients, Board Level subparagraph 4. To read: "The Board approves Leadership School participants, and congregational delegates to UUA Assemblies." (Includes all assemblies, not just General Assembly.) Motion by James, Second by Stirling. Motion Carried 2. Board approved the following delegates to the 2018 Pacific Western Regional Assembly Judy Bentley, Judy Goering, Martha Ketelle, Gwen Sawyer.			
7:25	Plan quarterly board social meeting	Determine what we will do and when to grow our own social bonds as a board	Gwen Sawyer
Minutes: Postponed – will poll electronically.			
7:35	Risk Management Review Team Report	Review results of risk management sessions, group risks by committees/staff persons who should be informed	Meghan Shattuck, Heather Clark, Keith Morris
Minutes: Team presented the risk management issues that have been raised so far. Board will work with staff to consider the risks and ways that they are already being addressed or could be addressed to mitigate concerns, identify stakeholders, and engage in solution identification. Communication is needed to inform the congregation of ongoing solution efforts.			

7:50	Social Hall Renovation	Understand current status of preliminary work of architect and congregational impressions	Donna Collins, Pat Diem
Minutes: Pat presented the current schematic floor plan and background for proposed renovation to the Social Hall. Architectural care will be taken to preserve the architectural significance of the existing structure, make the space as flexible as possible to fit multiple uses, and be as eco-friendly as possible. The structure appears to be sound. Over 100 congregants have participated in the process so far. The committee recommends proceeding with this project.			
8:05	Radical Generosity	Status update	Gwen Sawyer
Minutes: Radical Generosity team is meeting, three board members are working with the team.			
8:10	Congregational meeting to decide on capital campaign	Vote on whether to call a congregational meeting, and if so, decide on the date and other details	All
Minutes: Motion to call a congregational meeting for June 3, to determine if the congregation wants to renovate the Social Hall, and other capital projects, and conduct the capital campaign to fund them. Motion: Dumas, Second: Meghan. Motion Carries			
8:25	Recognitions	Sign recognition cards	All
8:30	Adjourn		

Important Dates

- Sunday, May 6, 2018 - 10:30 & 12:00 - Coffee with the board (James Gilson & Donna Collins)
- Tuesday, May 15, 2018 - 7:00 PM - Next Board Meeting, Chalice lighting by Stirling