

First Unitarian Church
Board of Directors Meeting – Wesson Room This Month
July 18, 2017, 6:30 – 8:00 PM

Members: Larry Alei, Heather Clark, Alisa Cooper De Uribe, Dimitri Kapelianis, Marilyn O’Boyle, Meghan Shattuck, Linda Skye, Dumas Slade, Christine Robinson (Ex-Officio)

Guests:

Absent: Sergio Cianci, Donna Collins, Gwen Sawyer

Time	Topic	Expected Outcome(s)	Presenter
6:30	Check-In	Unload distractions	All
6:35	Chalice Lighting	Get Centered & Focused	Christine Robinson
(Admin)	BOD meeting minutes from June 2017	Approve	Meghan Shattuck
<p>Minutes: From now on, secretary will send out minutes 1 week post last edit. No adjustments to June minutes</p>			
(Admin)	Treasurer’s Report	Clarify / Understand	Linda Skye
<p>Minutes: Concern: pledges down 10k for the month, but cumulatively on-target. This is pretty good for July, as we often run behind in the summer months and then make it up later in the fall.</p>			
(Admin)	Core Staff Report	Clarify / Understand	Christine Robinson
<p>Minutes: Board would like to write a note recognizing Alan, who has been with us for ~3 years, and is departing as our accountant. New accountant has been interviewed and hired. Office remodel is on schedule except for new cubicles.</p>			
(Admin)	President’s Report & Important Dates	Clarify / Understand	Larry Alei
<p>Minutes: Discussing new spending baseline as church changes.</p> <p>Dumas moves to approve all administrative items Heather seconds Motion passes</p>			
7:20	Q2’17 Financial Review	Understand results, trends, and any actions required to improve our financial position	Paul Browne
<p>Minutes: Currently at 852 members Everything is on target when averaged out over the year. There are some variations, but with everything together, we are on target. What is average pledge from new members? Very broad guess is ~\$400, but not a full estimate. Likely going to see some month-to-month changes from forecast due to forecast, but overall still expect to hit target</p>			
7:25	Next steps in the 2018 budgeting cycle	(1) Review priorities, set fundraising goal and key talking points for the campaign (2) Align on the process to	Christine Robinson (for AH) and Paul Browne

		collect committee and program "big ideas"	
<p>Minutes: Angela Memo Notes: For parking, there is a lot of difficulty with the 30 minute transition between services. Want to expand it to an hour. In addition to moving up 1st service by 30 minutes to 09:00 AM, another possible idea for changing the times of services might be to change from 9:30 & 11:00 to 09:15 and 11:15</p> <p>Need to clarify with Angela when ministerial resident transition is intended to happen Want to set and a percentage target to the congregation. Music angels fund ends this year. That is factored into the budget. Goal is to have targeted messaging for various donors</p> <p>Big ideas: Music Program Social/Justice Bonds</p> <p>What got us to 8.5% as a rough target for increase COLA Capital Reserves</p> <p>Other items/questions With RE request for 5k for camp, it is a question of fundraising versus having it baked in the budget. Social hall needs structural assessment for possible rust on support beams – Rough Estimate 10k Consider buildings/grounds to do reprioritization of list, then give radical generosity input, physical plant needs to be a great church. What would additional 30 minutes on Sunday do to the budget? Payroll costs for hourly staff that would need 30 minutes extra per week. Paul to check. Christine to check with other committees what is needed Meghan to send out what impact of 5k for camp would be</p> <p>Request numbers for August BOD meeting. Need at least 20 minutes for this discussion</p> <p>When does RadGen need marching orders by? August. At Next BOD meeting we need to determine what the number is.</p> <p>Big question is what is our pledging goal?</p>			
	Recognitions	Sign & identify new thank-you card opportunities	All
Minutes: Planned for next month			
	Open Items		
<p>Minutes: Library now useable as a meeting room. Looking to possibly use it for specialized linked library of Unitarian Universalism (not books you can find elsewhere) Help needed registering Church Maker Space – Benevity – Meghan to work with Paul</p>			

Important Dates

- July 20th: BOD meeting / fun with Christine 10:00 AM and 7:00 PM (@ church)
- August 6th: RE Goodbye Lunch for Christine 12:00 – 2:00 PM
- August 20: Christine's last sermon
- August 26th: Congregational dinner for Christine (~5-8pm)
- August 27th: Release of Call ceremony and reception for Christine (both services)
- November 4th: Installation ceremony for Angela Herrera as Senior Minister
- December 12th: New (revised) date for December First UU BOD meeting