

First Unitarian Church
Board of Directors Meeting
October 20, 2015
7:00 – 8:30 PM

Attendees: Larry Alei, Ken Callahan, Rick Held, Dimitri Kapelianis, Chris Mayo, Gwen Sawyer, Meghan Shattuck, Donna Collins, Martha Kettle, Angela Herrera, Christine Robinson

Guests: Paul Browne

Absent: Linda Suydam, Steve Philips

7:00 PM Chalice Lighting – Martha

1. **Administrative agenda**

1. Board Meeting minutes of September, 2015 – Larry Alei
 1. Minutes approved as amended
2. Quarterly Financial Review – Paul Browne
 1. Finance committee notes that things are tracking appropriately for the time of year
 2. 3rd Quarter Report
 1. Projecting to be ~\$8000 short on pledge revenue at end of year
 - a. Need to prioritize critical deferred maintenance, and not resource non-critical
 2. However, we are about \$10k ahead of where we projected for this time of year
3. Consider center for Consciousness Education Donation - 3097.58
 1. Donation from non-profit that went out of business. Cash + Office supplies
 2. Chose us for our education and social justice focus
 3. Funds not yet allocated.
 4. Next meeting, decide on an allocation
4. Approve roofing contract for Memorial Hall – Paul Browne
 1. The board approves the selection of the bid from Commercial Roofing LLC for a total of \$54,505 plus applicable taxes for the rebuilding and repair of roofing on the Memorial Hall, the RE Building, the Office Area and the Social Hall. Furthermore, the Board approves, as part of the project, contracting the services of Affordable Solar to assist with disconnecting the solar panels on the roofs prior to the repair work and reconnecting them after the work is completed.
 2. Chris Mayo moved to approve bid selection. Donna Collins seconded
 1. Approved unanimously
5. Core Staff Reports
 1. Christine's Report: Social Bonds, planning for membership/social bonds staffing, under-staffing.
 1. Forming a social bonds task force. Martha and Donna will resource.
 2. Angela's Report: Social Justice Council, we need to think differently about what social justice looks like in our church.
6. President's Report
 1. Reminder that October 25 we have a UUSC visitor presenting

1. **Action Items**

1. Update from Radical Generosity team / help or direction needed? – Dimitri Kapelianis
 1. Great foundation so far.
 2. Half of our people have not pledged yet.
 3. Set date(s) for 'follow up' calls by Board
 1. Thursday 19 November, 6:00 PM
2. Set dates for Annual Meeting and Board Retreat
 1. Annual Meeting - January 31st - 2:00 PM
 2. Board Retreat February 5,6 proposed,
 1. Need to identify a facilitator
 2. Plan for Friday 5:00 PM - 8:00 PM and Saturday 9:00 AM - 2:00 PM
3. Endowment Committee

1. Our endowment fund is invested in common endowment to protect our endowment
2. UUA is moving to a new LLC; Unitarian Universalist Common Endowment Fund LLC
 1. Gwen Moves to instruct Sr. Minister and to sign
 2. Rick Seconds
 3. Motion passes unanimously

2. Discussion Topics

1. Recognitions of Volunteers – Letters & Discussion. Recognition of
 1. Virginia Burris
 2. Sally New
 3. Shirley Daney
2. Open/New Items:
 1. Board visibility proposal – Larry Alei
Propose Coffee with the Board for 4 Sundays, or maybe first Sunday every month?
November 1st - Donna, Larry will be there
 2. Review 2015 Board Goals - All
Need to draft bylaws addition for Annual Meeting to provide for board oversight of key standing committees

Important Dates

October 17, 2015 – Endowment Committee Leaders Event

October 25, 2015 – UUSC 75th Anniversary Event

November 19, 2015 - 6:00 PM - Follow up calls for pledge drive

April 12 – MDD Meeting hosted by First Unitarian

November Board Meeting Items to Include:

Next meeting, decide on an allocation for center for consciousness

Need to look at bylaws for board oversight of key standing committees

Action Items:

Consider possibilities for next meeting on allocation of donation from center for consciousness

Need someone to fill in for secretary during November meeting