

**First Unitarian Church
Board of Directors Meeting
March 21, 2017, 6:30 – 8:00 PM**

Members: Sergio Cianci, Heather Clark, Donna Collins, Alisa Cooper De Uribe, Dimitri Kapelianis, Gwen Sawyer, Meghan Shattuck, Linda Skye, Dumas Slade

Guests: Angela Herrera, David Barbour, John Ellig, Renee Wolters, Kristin Love – ACLU Staff Lawyer

Absent: Larry Alei, [Marilyn O'Boyle](#) Christine Robinson (Ex-Officio Member)

Time	Topic	Expected Outcome(s)	Presenter
6:30	Check-In	Unload distractions	All
6:45	Chalice Lighting	Get Centered & Focused	Dimitri Kapelianis
6:50 (Admin Items)	BOD meeting minutes from January 3, 2017 (budget meeting)	Approve	Meghan Shattuck
Minutes:			
(Admin Items)	Annual meeting minutes from January 29, 2017	Approve	Meghan Shattuck
Minutes:			
(Admin Items)	BOD meeting minutes from February 2017	Approve	Meghan Shattuck
Minutes:			
(Admin Items)	Treasurer's Report	Clarify / Understand	Linda Skye
Minutes: Overall we are in good shape, some pledge deficit but is not anything to worry about yet.			
(Admin Items)	Executive and Core Staff Reports	Clarify / Understand	Angela Herrera
Minutes: Is there any impact from Carlsbad leaving as a branch? <u>Not from a financial standpoint</u> , because they are very small <10 members. <u>However, we want to honor and maintain those relationships, as they engage more individually and directly with the Abq location.</u> Security/cameras will be installed in RE/Sanctuary/La Amikoj/Arnold.			
(Admin Items)	Program Staff Report	Clarify / Understand	
Minutes: Will activism team coordinate with social justice committee? Background was that there are so many social justice activities coming up in the community. Activism team will collect the opportunities and post them at church. Some communications between SJC, activism, immigration.			
(Admin Items)	President's Report	Clarify / Understand	Larry Alei
Minutes: Meghan moves to approve administrative items as amended Sergio seconds Motion passes			
7:05	Update on Minister Transition	Understand progress; any help needed from BOD?	Gwen Sawyer
Minutes: Lots of work being done. Donna from exit committee sat down with Christine, and got strategy ideas. Good progress. Begin celebration <u>activities</u> June 1 st Board will need to approve compensation and ministerial agreement if Angela and congregation agree there is a match.			

7:15	Signature changes and Confidential Information Signatures		
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Minutes:

Need to update signature authority document to [current Treasurer and](#) replace Nusenda instead of NM Educators FCU.

Also need to update Angela's title to Minister from Associate Minister. (4 places)

Date motion once approved

Change safety deposit to safe deposit

[New members signed Confidentiality Agreement forms.](#)

Action Required: Meghan email Paul with changes and minutes

Alisa moves to approve the bundle of 4 signature changes proposed by Paul

Dumas seconds

Motion passes

7:25	Update on Immigration/ Sanctuary Law & Options	Understand findings to date; provide feedback on first pass SMART goals	Alisa Cooper De Uribe, Marilyn O'Boyle
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Minutes:

There is a more thorough report that Alisa will send out from the task force.

[Proposed](#) Statement of Support – discussion

-name is correct

-who are we making this statement to? It is to the community at large.

-what does this pledge commit us to doing? This is a statement of conscience that the whole congregation would need to make? Concern that we cannot vote on this on behalf of the congregation.

-what is the difference between a congregational statement and a ministerial statement?

-Statement of conscience - special meeting would require 30% of congregation [to attend](#), 80% of that [voting yes](#) would be needed [to adopt](#).

-The board could pledge its support as the board, but cannot pledge the congregation to do it.

-Do we want to broaden the statement of support?

-There are different levels of support: from being a sanctuary [facility](#), to ~~house~~, supporting [others' sanctuaries](#), or doing nothing.

-Also can equip volunteers with knowledge for how to help and what to do within legal means. We can instruct volunteers on how to create a safe environment.

-Can the board implement a policy for the campus? It may not be the same as declaring ourselves a sanctuary. (See safety policies document sent out via e-mail)

-Are these policy or by-law level changes? Policy level on the safety.

-Stating policy clearly that we wouldn't collect records could protect us from violating any laws.

-Being a sanctuary church might be a violation of the law. Sanctuary is not a legal term.

-Would have some legal support of on-call lawyers.

-Would hold training.

-Safety policy discussion, folks working in our programs really don't know what to do, and want to learn.

-policy on collection of data/documents

-can we define steps to take to become a sanctuary. Sequence it out.

-What responsibility do we assume if we make a home for sanctuary (question for later)

Kristin G Love – staff attorney for ACLU attended as a guest

----- Discussion/Questions Ends, Proposed

Statement of Support From the Board of Directors of the First Unitarian Church of Albuquerque

We the board of the First Unitarian Church of Albuquerque support the Albuquerque Friends Meeting House in their decision to become a Sanctuary congregation.

We dedicate ourselves to speak out against the discrimination of any and all marginalized people. We pledge our support to our congregation as it works alongside the Albuquerque Friends Meeting House.

The Board of Directors of First Unitarian Church of Albuquerque

Heather moves to adopt the BOD statement to be published as worded above

Linda publishedseconds

Motion passes

The Board Affirms the right of church members, staff, volunteers, and visitors to exercise their rights to decline to comply with immigration authorities to the extent lawful, and directs the minister to work with the immigration task force to educate volunteers, leaders, and staff on that right.

Meghan moves to affirm this statement above

Donna seconds

Motion passes

Action Meghan send email to Gwen with wordings of both statements

8:00	Recognitions	Identify BOD thank-you card opportunities	All
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Minutes: Tabled

8:40	Executive Session		Gwen Sawyer
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Minutes:

Sergio moves to approve compensation package range to give to search committee to be presented to internal candidate.

Dumas seconds

Motion passes

Important Dates

- April 8: Search Committee meets with Angela (all research completed by both parties)
- April 20: Special Messenger announcement on Minister Transition (Do we have a match?)
 - (if yes): April 30 to May 7: Candidating Week
 - (if yes): May 7: Special Congregational Meeting / vote