

**First Unitarian Church
Board of Directors Meeting
February 21, 2017
6:30 – 8:00 PM**

Members: Larry Alei, Sergio Cianci, Heather Clark, Donna Collins, Alisa Cooper De Uribe, Dimitri Kapelianis, Marilyn O’Boyle, Gwen Sawyer, Meghan Shattuck, Linda Skye,

Guests: Geri Knoebel

Absent: Dumas Slade, Christine Robinson (Ex-Officio Member)

Time	Topic	Expected Outcome(s)	Presenter
6:30	Sign Up Circus!	Sign up for First U Connect, Chalice Readings, Coffee w/Board, BOD Roster, & Confidentiality Agreement	All
6:45	Check-In	Unload distractions	All
6:55	Chalice Lighting	Get Centered & Focused	Larry Alei
6:55	Align on our covenant statements	Modify the existing BOD covenant statements as needed; ratify	Larry Alei
Minutes: Gwen moves to approve new wording on last bullet on last slide (see rev1) Marilyn seconds Motion passes			
7:05	+ and – list re: Board Retreat	Popcorn of opinions – to learn and improve for future such events	All
7:15 (Admin Items)	BOD meeting minutes from January 2017	Finalize	Meghan Shattuck
Minutes: Make sure to look at January 3 rd special meeting minutes in March Make sure to look at Annual meeting minutes in March			
(Admin Items)	Treasurer’s Report	Clarify / Understand	Linda Skye
Minutes: 9% overall increase in month's projected income Consider how we want distill al the info into minutes			
(Admin Items)	Executive and Program Staff Reports	Clarify / Understand	Christine Robinson
Minutes: Feedback to include dates/names/report titles When are diversity meetings to be held? 2/19, 3/19, 4/9, 4/23 Want to know more about Dan’s Core Organizing Team.			
(Admin Items)	Core Staff Report	Clarify / Understand	Paul Browne
Minutes:			
(Admin Items)	President’s Report	Clarify / Understand	Larry Alei
Minutes:			

Alisa moves to approve administrative items
Donna seconds
Motion passes, administrative items approved

7:35	Elect our VP & Secretary	Establish these key roles	Larry Alei
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Minutes:

Meghan nominates Gwen for vice president
Dimitri seconds
Motion passes

Gwen nominates Meghan for secretary
Heather seconds
Motion passes

7:40	Assign/clarify next steps for defining our 2017 BOD goals	Agreement from Responsible persons to get us to charters with SMART goals	Larry Alei
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Minutes:

Capital Management TF

Responsible Person to make SMART goals: Dumas Slade
Dumas: please report back date to Larry for report out

Immigration/Sanctuary

Responsible Person to make SMART goals: Alisa
 Report back date: March

Marilyn: Please send written update of Sanctuary Forum learnings

Risk Management Committee

Responsible Person to make SMART goals: Heather
Heather/Meghan: please Report back date to Larry for report out

Compensation Planning (needs quick attention)

Responsible Person to make SMART goals: Gwen
 Report back date: March

Endowment Development Committee

Responsible Person to make SMART goals: Dimitri
Dimitri: please report back date to Larry for report out (in April)

Pathway to Retirement Team

Responsible Person to make SMART goals: Donna
Donna: please report back date to Larry for report out

Notes:

March meeting will have sanctuary and compensation
 April meeting will have radical generosity

	Search Committee "focus group" discussion	Provide our input (regarding church future needs in a new Sr. Minister) to Search Committee representatives	Geri Knoebel
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Minutes:

Important Dates

- Sanctuary Forum February 25th St Michaels and All Angels Episcopal Church 9:00-11:00