

**First Unitarian Church**  
**Board of Directors Meeting Minutes**  
**June 16, 2015**  
**7:00 – 8:30 PM**

Board Members Present: Larry Alei, Martha Kettle, Gwen Sawyer, Donna Collins, Chris Mayo, Rick Held, Steve Philips. Other Attendees: Christine Robinson, Angela Herrera Absent: Dimitri Kapelianis, Linda Suydam, James Galasinski

7:00 PM Chalice Lighting - Donna Collins

**1. Administrative agenda**

- Board Meeting minutes – May 19, 2015
  - No questions or changes
- Treasurer's Report (Address current status of revenue and expenses in response to April discussion)
  - Without Linda's expertise in this meeting, there were some un-answered questions.
  - **Action: Martha** – to work with Paul to make the commentary more clear – in particular, by distinguishing pledge commitments from pledge income.
- Core Staff Reports, President's Report
  - Steve offered a question about future web site capability (capability for the web site to provide interactive data collection and management) and the team did not know the answer. We agreed to address this question again in the future, when the site (still being developed for initial launch) is up and running.
  - Motion to approve the administrative items passes, they are **approved**.

**2. Action Items**

- Decision on Music Futures Proposal
  - Angela presented a set of financial projections for the next 5 years and the associated assumptions.
  - A healthy discussion was held on the implications, possibilities, and concerns around this proposal.
  - Motion: Steve – proceed with collecting the Music Angel pledges as currently committed. Seconded by Chris. **Approved**.
  - Motion: Gwen - the board hereby commits to budgeting for a music director, with funding provided as laid out in the "3/4 scenario" (wherein the director will work full-time from August-May, and have summers off). Second: Steve. **Approved**.
- Approve Charge to Radical Generosity Committee
  - Motion: Martha to approve (as presented by Angela; this contains 1 additional sentence vs. the revision sent out prior to the board meeting). Second: Donna. **Approved**.
- c. Decision on Request for Surplus Reallocation
  - Motion: Gwen - to move \$3,648 back from the capital fund, to the operating fund (per the request presented; no modifications). Second: Rick. **Approved**.
- d. Decision on what to pledge to UUA for their fiscal 2016

- The board agreed to the importance of getting back to fair share, and will discuss further the appropriate timeline to do that in our quarterly budget setting conversations beginning this July.
- Motion: Larry – direct Paul to put in an 8% line item increase to our fiscal 2016 denominational pledge, so we remain at 1/3 of fair share for the UUA’s fiscal 2016 planning (their fiscal 2016 begins in July 2015). Second: Steve. **Approved.**

### 3. Discussion Topics

- Re-establish Grounds Committee and develop Charge – Steve
  - Motion: Ken – to authorize a new chair for the existing committee, and to re-charge the group per the recommendation and charge presented. Second: Rick. **Approved.**
  - **Action: Steve and Chris** – to approach potential candidates for the chair position.
- Update on Policy Governance – Gwen
  - Gwen shared the overall status snapshot of the policies, indicating which are final, still being worked, etc.
  - The group agreed to review the board-level policy items beginning in the August 2015 board meeting. The process will include getting the info out to the board members by the end of July, so there is sufficient time for us to pre-read them.
- Recognitions of Volunteers - Linda & Steve
  - Steve’s recognition was approved and signed.
  - **Action: Linda** to present her 2 recognitions next month (these two were first suggested in the May board meeting).
  - **Action: Martha** will draft another recognition we agreed upon in this meeting, for us to sign/send next month
- Potential New Board Member
  - The process and some potential candidates were discussed, and plans made to follow up.

### Important Dates

June 24-28, 2015 – General Assembly, Portland, OR